

## Terms and Conditions

1. The Board will maintain all plaques for the lease period.
2. At the expiration of the lease period and subject to there being no agreement for renewal of the arrangements between the Board and the applicant (or anyone acting on their behalf), the Board may remove the plaque from the garden and the dedication shall cease.
3. For the purposes of the foregoing arrangements, the initial period of the lease shall commence on the date the memorial plaque is erected and expire at the end of the month on the fifth anniversary of that date.
4. To protect the integrity of the gardens no additional items are permitted to be fixed to the plaque, unless approved by the Board.

### 5. Benches

The bench remains the property of the Crematorium Board.

The bench will be maintained by the Crematorium, including cleaning and treatment as required (normally every 3<sup>rd</sup> year).

The bench must remain in the position indicated on the plan.

All benches must be left free of any attachments and must not be used as plant supports.

6. A reminder will be sent to the applicant approximately one month in advance of the expiry date to enable renewal of the lease.
7. When the lease period has expired, the plaque may be collected from the Crematorium by the applicant (or an assigned person). If the plaque is not collected within 6 months of the expiry date, the Board reserves the right to destroy the plaque.